



66th EJU Ordinary Congress 2014

Zagreb (CRO)

1. DATE

29th of November 2014

2. LOCATION

Westin Hotel

Izidora Krsnjavoga 1
10000 Zagreb
Croatia

<http://www.hotelwestinzagreb.com>

3. ORGANISER

Croatian Judo Federation

Trg. Kresimira Cosica 11
10 000 Zagreb, Croatia

Tel Number: +385 1 301 23 49

Website: <http://www.judo.hr>

Email: congress2014@judo.hr

Emergency Contacts:

Mr. Denis Živolic

+385 91 219 43 40

Mr. Mario Krvavac

+385 91 301 23 51

4. EJU CONTACT DETAILS

European Judo Union

Head Office
Wehlistrasse 29/1/111
1200 Wien, Austria

Tel Number: +43 1 330 43 43

Email: headoffice@eju.net

5. PARTICIPATION

Each EJU Member National Federation may be represented at the Congress by two (2) delegates, who must be members of the Executive Committee of the National Federation and of the same nationality as the National Federation. Both have the right to speak, but only one of them shall have the right to vote, as each Member National Federation shall have a single vote.

Any member National Federation whose language is not one of the official languages being used (English/French/Russian) may also have their own interpreter in attendance.

6. CREDENTIALS

Each delegate of an EJU Member National Federation must be in possession of credentials (Credentials Form) signed by the President of her/his National Federation unless the delegate is the President himself/herself. A scan copy of the completed credentials must be sent to the EJU Head Office (headoffice@eju.net) by not later than the **12th of November 2014**.

An EJU Member National Federation MAY NOT give a proxy to another Federation.

7. INSCRIPTION

Participation shall be confirmed via **Form 1** not later than the **28th of October 2014**.

Nominal inscriptions shall be done via **JUMAS** not later than the **12th of November 2014**. Kindly note that there is no possibility to receive an accreditation card without valid JUMAS inscription.



8. PROGRAMME

Thursday, November 27 th 2014			
		Arrival EJU Executive Committee	Hotel Westin
Friday, November 28 th 2014			
		Arrival Congress delegates	Hotel Westin
9:30	17:00	EJU Executive Committee Meeting	Hotel Westin
12:00	19:00	Congress Registration	Hotel Westin TBA
20:00		Family Dinner upon the invitation of EJU President Dress code: casual	TBA
Saturday, November 29 th 2014			
09:00	09:30	Collection of Votes & Congress Documents	Hotel Westin TBA
10:00	11:30	Congress	Hotel Westin TBA
11:30	12:00	Coffee break	Hotel Westin TBA
12:00	13:00	Congress	Hotel Westin TBA
13:00	14:30	Lunch	Hotel Westin TBA
20:00		Gala Dinner Dress Code: Formal attire	Hotel Westin TBA
Sunday, November 30 th 2014			
		Departure of EJU EC and Congress delegates	

9. REGISTRATION & ACCREDITATION

As per statute (8.11.1.) the verification of valid membership of National Federations and of the credentials held by the representatives of National Federations with valid membership in the EJU and IJF shall be carried out the day prior to the Congress by the Voting Right Credentials Commission. This Commission shall be composed of three (3) to five (5) members appointed for this purpose by the EC. In the event of a dispute, the Voting Right Credentials Commission shall hear the claims of the parties, draw up a summary of these claims and submit the dispute to the Congress held the following day so that the Congress may settle such dispute by way of a vote before any other business is dealt with.

Verification of membership will be held at the Hotel Westin, on the 28th of November 2014 between 12:00 hrs and 19:00 hrs.

10. ACCOMMODATION

Delegates attending the EJU Ordinary Congress shall book their accommodation at the Official Congress Hotel with the Organising Committee of the Congress. **Please make your reservation (by sending Form 2) before 28th of October 2014.**

The Organiser provides accommodation with full board from Friday afternoon to Sunday morning (meals starting with Friday dinner and ending with breakfast on Sunday) at the following rates (in € per person per night):

Type of Room	Price per Person per Night
Single Room	€ 250
Double Room	€ 200



Kindly complete the payment for accommodation before **28th of October** to the organiser's bank account. All bank fees and money transfer costs must be paid by the sender federation. In case of payment on the spot we regret not to accept credit cards.

Cancellations: till 28th of October 2014: no charge
 from 29th of October 2014 till 13th November 2014: 40% refund
 later than 13th of November 2014: no refund.

Bank Account

Account Holder: Croatian Judo Federation
Account Holder Address: Trg Krešimira Čosića 11, HR-10000, Zagreb
IBAN: HR70 2407 0001 1003 85514
BIC (Swift/ ABA / Sort Code): OTPVHR2X
Payment details: EJU Congress "National Federation" (eg: EJU Congress HUN)
Account Currency: EUR
Bank Name: OTP banka d.d.
Bank Address: Domovinskog rata 3, HR-23000, Zadar

11. TRANSPORTATION

The organizer will take care of the transportation from the **Zagreb International Airport (ZAG)** to the official congress hotel during the congress. Transportation services will be offered only to those participants who are accommodated in the official hotel.

Please send **Form 3** with all your travel details to the organisers not later than **12th of November 2014**.

12. Visa

Should you require Visa for Croatia, please send **Form 4** to the organisers not later than the **14th of October 2014** so that they can issue the Visa Letter.

13. DEADLINES

Confirmation of participation (Form 1):	Oct. 14 th 2014
Visa Application (Form 4):	Oct. 14 th 2014
Hotel reservation (Form 2):	Oct. 28 th 2014
Hotel payment:	Oct. 28 th 2014
Nominal inscription by JUMAS:	Nov. 12th 2014
Credentials (scan copy of signed and stamped Credentials form):	Nov. 12 th 2014
Travel schedule (Form 3):	Nov. 12 th 2014